



417-288-4151  
pullupachairrental@gmail.com

## Pull Up A Chair, LLC

### Rental Agreement

1. Standard rental time is for up to 3 days only, extended rental periods are available for an additional charge.
2. A minimum of fifty percent (50%) of the total charge is due at the time of your reservations. The remaining balance is due ten (10) days prior to delivery or pick-up.
3. If a cancellation is made 30 days or less prior to delivery or pick-up, the entire deposit will be withheld. Twenty-five percent (25%) of the total deposit will be withheld from the deposit if cancellation is made 31 or more days prior to deliver or pick-up.
4. A twenty-five dollar (\$25.00) change order fee will be assessed for all changes to the reservation made less than 24 hours prior to delivery or pick-up. If a lower quantity is requested on items already reserved, the refund will not be in an amount less than the deposit previously paid.
5. Delivery and set-up fees will be calculated based on the items rented and distance from Conway, Missouri. Delivery charges are as follows:

0 – 25 miles	\$25.00
26 – 50 miles	\$25.00-\$50.00
51 – 100 miles	\$50.00-\$75.00
101 – 150 miles	\$75.00-\$100.00
Over 150 miles	Call for quote

This fee can be charged for both delivery and pick-up by Pull Up A Chair, LLC.

Set-up fees will be quoted at the time reservations are made based on venue, rental items, and workers needed. **\*\*Please let us know if you are going to do pick up\*\***

**Extra fees will be charged for moving seating from one venue to another.**

Delivery times Monday through Friday will be **after 6pm** unless special arrangements have been made. You will be given a suggested delivery date and time on your contract. Please select the one that works the best. Times can be adjusted as the timeline gets closer.

6. Depending on the items rented, we may ask that you gather and stack the items together for easy pick-up.
7. Our business depends on your happiness! If you are not satisfied with any rental item we ask that you give us no less than four (4) hours to repair or replace the item. If we cannot accommodate the desired repair or replacement we will refund the rental price of that single item. NO full refunds will be given unless under extreme circumstance.
8. We accept cash, money orders, paypal, debit, and credit cards.  
**\*\*\*Pre-approval necessary for payment by check.\*\*\***

Please return via google docs, email, or standard mail. PO Box 61 Conway MO 65632



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#### Damage Policies

9. You are fully responsible for items damaged, lost or stolen during the rental period. A fee of 1.5 times the rental fee will be charged for any rental item damaged, lost, or stolen.
10. You are required to provide a credit card number on your contract. The information will be held for fees associated with damaged property. *Credit Cards will only be charged for damages unless otherwise stated.*
11. All customers will be given adequate information pertaining to any damage. Including a dated letter of intent to charge your credit card with a reasonable time period for any questions or concerns.

#### Rain Policy and other Natural Events for Outdoor Events

12. Technology allows weather tracking, therefore if rental items are exposed to extreme elements and damaged you will be charged 3 times your total rental amount in addition to original invoice.  
i.e. \$500 rental = \$1500 damage costs
13. Refunds will not be given for day of rain out events. Weather is out of our control and your items cannot be re-rented for that day. We will do our best to accommodate weather events.

Please fill out the form on the next page and submit with payment. Please indicate preferred payment method. If you are paying with paypal, submit contract and we will send you an invoice.



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### Contract Agreement Information

Bride's Name: \_\_\_\_\_ Groom's Name \_\_\_\_\_

Renter's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Credit Card # \_\_\_\_\_ Exp Date \_\_\_\_\_ CVV \_\_\_\_\_

**Event Venue:** \_\_\_\_\_

**Venue Address:** \_\_\_\_\_

**Event Date:** \_\_\_\_\_

*Preferred date and time. We will discuss delivery the week prior to the event.*

Delivery Date: \_\_\_\_\_ Time \_\_\_\_\_

Pickup Date: \_\_\_\_\_ Time \_\_\_\_\_

Name of Person to Contact (If the renter is unavailable):

\_\_\_\_\_ Number: \_\_\_\_\_

\_\_\_\_\_ Number: \_\_\_\_\_

Special Instructions (*ie. use back entrance etc.*)

\_\_\_\_\_  
\_\_\_\_\_

*I have read and agree to all of the above terms and conditions of the event rental agreement.*

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date